

**DESIGN REVIEW ADVISORY COMMITTEE
SPECIAL MEETING MINUTES
THURSDAY, AUGUST 3, 2017
ROOM 217
TOWN HALL, WEST HARTFORD, CT**

Call to Order/Roll Call: 4:30 P.M.

ATTENDANCE:

DRAC: Jeffrey Gebrian, Chair; Members: Sheldon Crosby, Vice-Chair; Richard Hughes, Fred Fritz, Kimberly Parsons-Whitaker; Alternates: Raymond Giolitto and Matt Skelly
Staff: Todd Dumais, Town Planner; Catherine Dorau, Associate Planner

REFERRAL FROM TOWN COUNCIL:

1. **324-348 North Main Street and 2495 Albany Avenue-** Application (SDD #7-R1-17) on behalf of HHC Physicianscare, INC., d/b/a Hartford Healthcare Medical Group, lessee and Polo/West Hartford, LLC, lessor owner (Robin Messier Pearson, Attorney) for a request to amend Special Development District #7, located at 324-348 North Main Street and 2495 Albany Avenue, West Hartford, to convert approximately 3,500 square feet of the lower level of the Whole Foods Market building from storage to office use. **DRAC recommended approval. Motion/Crosby; Second/Hughes. Alternate Giolitto seated. (Vote: 6-0).**

REFERRAL FROM TOWN PLANNER:

2. **34 Crescent Street / 35 Ringgold Street-** Study session preparatory to the possible submission of a Special Development District application for a new multifamily development on Crescent and Ringgold Street. **No formal action taken by the DRAC.**

APPROVAL OF MEETING MINUTES:

3. March 16, 2017 – **Approved. Motion/Crosby; Second/Hughes (Vote: 3-0).**
4. May 18, 2017 – **Approved. Motion/Hughes; Second/Giolitto (Vote: 5-0). Gebrian recused himself.**

ADJOURNMENT - 5:40 p.m.

C: Matt Hart, Town Manager
Kimberly Boneham, Deputy Corporation Counsel

Mark McGovern, Director of Community Development
Essie Labrot, Town Clerk